

**BOARD OF HEALTH  
MEETING MINUTES**



Sutton Town Hall  
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**TOWN OF SUTTON  
APRIL 8, 2014**

**Meeting Location:** Sutton Town Hall Meeting Room 1C

**Members Present:** John Silverberg, Diane Miller, Tammi Marois

**Staff Present:** Cheryl Rawinski, Judy Bater, James Malley

**Absent:** William Fredericks, Dr. Steven Rice

**Guest/s Present:** None

**Call to Order:** John Silverberg called to order the meeting of the Sutton Board of Health at 7:00 PM on April 8, 2014 in Sutton Town Hall Meeting Room 1C.

**Minutes:** Diane Miller made a motion to accept the minutes from the meeting held on March 11, 2014  
2<sup>nd</sup> Tammi Marois  
Approved

**Department Update:** Cheryl Rawinski stated that we have a food establishment plan review for Blackstone, Breakfast and BBQ/Blackstone Café', Cheryl would like Steve Rice to review it. We have flu reimbursement forthcoming. We received a trash complaint, however, it was rescinded. We have an unlicensed septage hauler and unlicensed chemical toilets. Johns Jons have chemical toilets on 3 fields not only do they not have permits for the chemical toilets; they do not have a septage haulers permit. They have not been receptive in the past. John Silverberg stated that he will contact them. Cheryl also stated that she will be attending a conference in Orlando next week for emergency preparedness. Cheryl anticipates another food establishment will be occupying Tammy's location soon.

**Blackstone Café:** Board reviewed. Judy will forward to Steve Rice for his review. Jim Malley will speak with the plumbing inspector regarding the sinks and grease trap.

**Non-Criminal Civil Disposition:** Reviewed copy of ticket from another town. Tammi questioned that it states housing court. Diane mentioned that the ticket form is most likely standardized and housing court handles many circumstances. John Silverberg explained that he spoke with the town clerk and they will need to go over a fine schedule, a ticket book and 3 or so people that are authorized by the board to issue tickets. Diane stated that we have to define what violations we will issue a ticket for.

**Draft Tobacco Regulation:** Board reviewed and agreed to hold a public hearing on May 7, 2014.

**Local Upgrade/Variance:** None

**Review: Jim Malley Approved Local Upgrades:** None

**Jim Malley Discuss Geo Thermal Wells:** Jim stated that the well driller must apply to the state for a UIC # and they send an approval letter to the BOH. Jim Malley stated that he spoke with DEP regarding the process of Geo Thermal Wells. He stated that they are currently considering (possibly fall of 2014) mandatory testing for the installation of Geo Thermal Wells. The well driller must show competency. Jim stated that his only issue is competency of the well driller but right now he does not see any way around that and feels that they are professionals.

**Jim Malley Discuss Well Decommission:** Jim asked the board if they want to require a paper trail of some sort to avoid a future problem at a minimum. All agreed that a paper trail (a permit pulled by a well driller) no visual inspection by is required. Method used to decommission a well needs to be specified by the well driller. Remove inspected part from the application.

Tammi Marois made a motion to add a fee of \$25.00 to DECOMMISSION A WELL.  
2nd by Diane Miller with the permit changes as discussed above.  
Approved

**Discuss Office Research:** Jim Malley and Cheryl Rawinski both informed the board that we receive several requests for lengthy research requests. Environmental studies with vague information requests without specific addresses. Cheryl stated that Judy has spent hours on research requests. Tammi asked if information was on line. All stated, unfortunately, no. Tammi suggested a form stating that this information may not be accurate or complete. All agreed that research requests must come in person on a particular day and look at the information in person. Information is not given over the phone. One or two properties we should try to accommodate our residents anything more than that we do not have the resources to accommodate. John asked what was involved to put plans on line. Jim Malley stated that no one is doing that. Most of our permit applications are on line.

**Fee Schedule:** We need to review and revise the fee schedule and the board will need to add the violations. John asked Judy to gather fee schedules from other towns. Judy stated that since the fees are being removed from the by-law we will need to make this a priority.

#### **Old/New Business:**

Diane Miller asked about an alternative septic system and wanted to know if anyone has seen this. Jim Malley stated that no one has designed one yet. Diane stated that they are popular down the cape. Jim stated that he has no opinions at this time, he does not know enough about them yet. Diane stated that this is just for everyone's information.

John Silverberg asked Jim Malley about Aerobic type of systems in regards to sensitive areas around the water shed. He was wondering if they should consider banning cesspools in these sensitive areas. John does not want to be burdensome to the residents. Possibly, it would be something to be considered when a house is sold. The cost can be quite expensive. Diane Miller stated that law suits could arise and you



need to be very careful in this area. Jim Malley stated that it is a good idea for the environment; however the cost is too excessive to force this situation. They all agreed that realistically there is not much that they can do about it.

Diane Miller asked about the status of Kings Campground. Jim Malley stated that the 1<sup>st</sup> phase is almost complete.

**Motion to Adjourn at 9:00 PM: Tammi Marois**

2<sup>nd</sup>: Diane Miller

Vote: All in favour




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John Silverberg, Chairman

ABSENT

William Fredericks, Vice Chairman



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Diane Miller, Member

ABSENT

Dr. Steven Rice, Member



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Tammi Marois, Member